

## Registration of Interest

Year 1-6 placement for students starting in a South Australian government school

### Section A – Details

School name: Hillcrest Primary School Year level: \_\_\_\_\_ Year starting at Hillcrest: \_\_\_\_\_

If applicable, the name of the school (or non-government school) at which the child is currently or was last enrolled: \_\_\_\_\_

Please tick if applicable:  personalised learning plan (One Plan)  school card  home school

### Section B – Student Information

Family name: \_\_\_\_\_ Date of birth (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Given name/s: \_\_\_\_\_  Male  Female

Primary residential address: \_\_\_\_\_ Length of time living at this address: years (\_\_\_\_) months (\_\_\_\_)

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Note: some schools may request families provide documented evidence (e.g. identity/age and residential address) with this application prior to confirming eligibility for placement. Following offers for enrolment, all schools will require families provide this evidence when they complete and return the school enrolment form.

Country of birth: \_\_\_\_\_ Visa sub-class (if applicable) \_\_\_\_\_

Does the child speak a language other than English at home?  English only  Yes, other language is: \_\_\_\_\_

Does the child identify as Aboriginal and/or Torres Strait Islander?  Yes  No

Is the child in care and subject to a custody or guardianship order under the *Children and Young People (Safety) Act 2017 (SA)*?  
 Yes  No

Does the child have sibling/s at the school?  Yes  No Sibling/s name: \_\_\_\_\_ Year level: \_\_\_\_\_

Are there other siblings in the family who may need to enrol in future years?  Yes  No

Please indicate birth date of sibling/s: (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_ (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Note: families will not be disadvantaged for indicating future siblings, the information is sought to assist with planning purposes only.

### Section C – Parent/guardian details making the application

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Contact details: mobile no. \_\_\_\_\_ home no. \_\_\_\_\_ work no. \_\_\_\_\_

Email address: \_\_\_\_\_

Are there any court orders regarding the child? If yes, please provide a copy to the school.  Yes  No

## Section D – Nominated schools

To find out which school your residence is zoned to (or your closest (local) school by road if you live in an unzoned area,) go to [www.education.sa.gov.au/findaschool](http://www.education.sa.gov.au/findaschool). If you live in a 'shared zone' the map will return more than one school. **Note: Hillcrest Primary School is currently at capacity, and needs to be the closest school to your residence by road to be considered your local school. Please check the FindASchool website, or contact the school if you are unsure which school is your local (zoned) school.**

Is this school your local (zoned) school?  Yes  No If no, what is the name of your local (zoned) school? \_\_\_\_\_

If applicable, please indicate below any other government or non-government school you have applied to attend in order of preference.

School 1: \_\_\_\_\_

School 2: \_\_\_\_\_

School 3: \_\_\_\_\_

Ensure to submit a register of interest form to each nominated school listed above, including your local school.

Please **complete Section E** if you are making a non-local (out-of-zone) application, or a local application for a shared school zone preference, or the school has a capacity management plan (CMP).

## Section E – Information that may support your application

Please complete this section if you are applying for a non-local placement at this school, or this is your preferred local school within a shared zone, or this school has a current CMP.

If you indicated your child has a sibling/s at the school in Section B, will both children be enrolled to attend in the same calendar year?

Yes  No

Please detail the reason/s for seeking placement at this school:

Distance of your home to the school (km by road): \_\_\_\_\_

Social or family links to the school: \_\_\_\_\_

Curriculum requirements not at your local school: \_\_\_\_\_

Transport and locality convenience: \_\_\_\_\_

Compelling or extenuating reasons which prohibits your child from attending their local school. Note: families must provide supporting evidence to the school detailing requests for special consideration.:

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## Section F – Declaration

I declare that the information provided in this Registration of Interest is, to the best of my knowledge, accurate and complete. I understand that any offer of enrolment following this process will be subject to consideration and acceptance of a completed school enrolment form.

Parent/guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Office Use Only

Evidence supplied? Application received by school: Initial \_\_\_\_\_ Date \_\_\_\_\_

- Child's identity & age:  No  Yes, birth certificate or passport or other evidence (circle)

- Residential address:  No  Yes, rental agreement & bond receipt dates \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Yes, contract of sale or recent council rate (circle)

Yes, electricity or gas (circle)  Yes, other evidence \_\_\_\_\_

Local student?  No  Yes

Non-local (out of zone) student? Is automatic entry applicable?  Yes, automatic entry category is (eg sibling, in care) \_\_\_\_\_

- No, criteria of points allocated\*: (\_\_\_\_) distance (max 20) + (\_\_\_\_) curriculum (max 4) + (\_\_\_\_) other personal needs (eg social/transport) (max 2)

- Additional points (for CMP schools only): (\_\_\_\_) sibling/s + (\_\_\_\_) length of time in zone + (\_\_\_\_) other considerations per CMP

- (\_\_\_\_) **Total**

\*Criteria of points only required if demand for places exceeds places available.

For CMP schools, if no, has the child been placed on enrolment register?  Yes  No

Has an alternative placement been found?  Yes, at \_\_\_\_\_  No

**Privacy Statement:** We respect the confidentiality of information provided through this registration process. While the provision of this information is voluntary, if you do not provide all or any of this information, it may limit our ability to help you enrol in our school. The South Australian Government Information Privacy Principles (see [www.dpc.sa.gov.au/documents/rendition/DPC-Circular-Information-Privacy-Principles-IPPS-Instruction.pdf](http://www.dpc.sa.gov.au/documents/rendition/DPC-Circular-Information-Privacy-Principles-IPPS-Instruction.pdf)) apply, to personal information collected by the school. All personal information is collected for the primary purpose of coordinating potential enrolment applications in South Australian government schools. It is used for the purpose of student administration, communication, consideration of school nominations, planning, student welfare and other matters relating to the coordination of the registration of interest process. The information will be used for the primary purpose stated above and will be stored securely by the school. We may also use your personal information for secondary purposes closely related to the primary purpose, in circumstances where you would reasonably expect such use or disclosure. Unless required to do so by a federal or state law, or as permitted by the Information Privacy Principles or the South Australian Government's 'information Sharing Guidelines for promoting safety and wellbeing' (available at [www.ombudsman.sa.gov.au](http://www.ombudsman.sa.gov.au)), the school will not otherwise disclose personal information to a third party, outside the purposes described above, without your consent.

### Acknowledgement of Registration of Interest

Thank you for your registration of interest in enrolment at Hillcrest Primary School. This slip is to acknowledge that we have received your Registration of Interest form, and will be in contact with you about a placement for your child soon. If you have submitted your form digitally we will be in contact with you via email soon.

If for any reason you are no longer seeking an enrolment at our school, please contact us on 8261 2845 as soon as possible.

Staff name: \_\_\_\_\_

Date: \_\_\_\_\_